CYNGOR CYMUNED LLANDYSUL COMMUNITY COUNCIL

Cofnodion Cyfarfod Blynyddol Cyngor Cymuned Llandysul Community Council a gynhaliwyd yng Nghanolfan Ieuenctid Tysul Youth Centre, Llandysul, ar 11eg Mai 2015

Minutes of Annual Meeting of Cyngor Cymuned Llandysul Community Council held at Canolfan Ieuenctid Tysul Youth Centre, Llandysul, on 11th May 2015

Yn Bresennol/Present: Cyng/Cllrs Tom Cowcher Beth Davies Douglas Davies Keith Evans Wyn Evans Terry Griffiths Andrew Howell Aled Jones Carolyn Reed-Rees (Clerc Dros Dro o ganlyniad i absenoldeb y Clerc, a oedd yn anhwylus / Acting Clerk due to the absence of the Clerk who was unwell) Abby Reid

Ymweliad/Visit

Roedd Gwyneth Shires, Cydlynydd Cymorth a Gwybodaeth Canser Macmillan yn bresennol yn y cyfarfod, gan hysbysu'r aelodau am ddigwyddiad a gynhelir yng Ngwesty Porth ar 9 Mehefin 2015. Dosbarthwyd posteri i'r aelodau. / Gwynth Shires, Macmillan Cancer and Information Support Co-ordinator attended the meeting and informed members of an event to be held at the Porth Hotel on the 9th June 2015. Posters were distributed to members.

Hysbyswyd yr aelodau gan PCSO Shan Davies ei bod wedi bod yn canolbwyntio ar gerbydau sy'n goryrru dros y mis diwethaf, a dosbarthodd rai taflenni i'r holl aelodau. Roedd rhai achosion o ymddygiad gwrthgymdeithasol wedi dod i'r amlwg, ac roedd sylw yn cael ei roi i'r rhain nawr / PCSO Shan Davies advised members that she had been concentrating on speeding vehicles in the past month and handed out some leaflets to all members. Some antisocial behaviour cases had come to light that was now being dealt with/

Hysbyswyd yr aelodau gan Gyng Tom Cowcher bod y Clerc wedi bod yn yr ysbyty yn cael llawdriniaeth, a'i bod yn gwella gartref nawr. Penderfynwyd anfon cerdyn ati i ddymuno gwellhad buan iddi. / Cllr Tom Cowcher advised members that the Clerk had been in hospital for an operation and was now recovering at home. It was decided to send a card to wish her a speedy recovery.

1 **Ethol Cadeirydd:-** Diolchodd Cyng Tom Cowcher i'r Cyngor am y fraint o gael bod yn Gadeirydd, ac adroddodd ei fod wedi cael dwy flynedd bleserus. Diolchodd y cynghorwyr i'r cadeirydd a oedd yn ymddeol am gadeirio'r cyfarfodydd mor dda ac roedd pawb yn gwerthfawrogi ei waith caled. Yna, galwodd y Cadeirydd a oedd yn ymddeol ar y Cyngor i ethol Cadeirydd newydd. Cynigiwyd Cyng Terry Griffiths yn Gadeirydd gan Gyng Keith Evans. Diolchodd Cyng Griffiths i'r holl aelodau ond gwrthododd y cynnig, gan esbonio ei fod yn gwneud hynny oherwydd rhesymau sy'n ymwneud â'i iechyd. Cynigiwyd Cyng Keith Evans yn Gadeirydd gan Gyng Terry Griffiths, eiliwyd y cynnig hwn gan Cyng Douglas Davies ac fe'i dderbyniwyd.

2 Llofnodwyd y **Datganiad Derbyn Swydd gan Gynnwys y Cod Ymddygiad** gan Gyng Keith Evans fel y Cadeirydd.

3 **Ethol Is-Gadeirydd** Cynigiwyd Cyng Beth Davies yn Is-Gadeirydd gan Gyng Doug Davies. Eiliwyd y cynnig hwn gan Gyng Andrew Howell ac fe'i dderbyniwyd. Derbyniodd Cyng Beth Davies.

4 **Ethol Pwyllgor Cynllunio** Gwnaethpwyd penderfyniad unfrydol i ailethol y Pwyllgor Cynllunio fel a ganlyn:-
Ward Capel Dewi – Cyng Tom Cowcher, Ward Tref Llandysul – Cynghorwyr Wyn Evans ac Abby Reid,
Ward Tre-groes – Cyng Mrs Eileen Curry, Ward Pont-siân – Cyng Carolyn Reed-Rees dros dro, nes y penodir aelod newydd ar gyfer Ward Pont-siân.

5 **Ethol Pwyllgor Cyllid** Penderfynwyd ailethol y pwyllgor Cyllid:- Cynghorwyr Douglas Davies, Wyn Evans ac Andrew Howell.

6 **Archwilydd Mewnol** Penderfynwyd y dylai Mr R J Foulkes barhau i gyflawni rôl yr Archwilydd Mewnol.

7 **Rheolaeth Fewnol/Gwiriwr Mewnol:-** Penderfynwyd y bydd Cyng Carolyn Reed-Rees yn parhau i gyflawni'r rôl Rheolaeth Fewnol/Gwiriwr Mewnol.

8 **Asesiad Risg** Mae camau priodol wedi cael eu cymryd i reoli'r Rheolaeth Fewnol/Asesiad Risg a chynhaliwyd adolygiad o'r trefniadau Yswiriant. Nodwyd y bydd angen ychwanegu'r offer chwarae, a'i gategoreiddio fel risg uchel, pan ac os byddwn yn ymgymryd â'r cyfrifoldeb.

9 **Derbyn Datganiad o'r Cyfrifon** Nododd

1 **Election of Chair:-** Cllr Tom Cowcher thanked the Council for the privilege of being Chair and reported that he had an enjoyable two years. Councillors thanked the retiring chair for chairing the meetings so well and his hard work was appreciated by all. The retiring Chair then called upon the Council to elect a new Chair. Cllr Keith Evans proposed Cllr Terry Griffiths as Chair. Cllr Griffiths thanked all members but declined the proposal and explained it was due to health reasons. Cllr Terry Griffiths proposed Cllr Keith Evans as Chair and this was seconded by Cllr Douglas Davies and carried.

2 **Declaration of Acceptance of Office to Include Code of Conduct** was signed by Cllr Keith Evans as Chair.

3 **Election of Vice Chair** Cllr Doug Davies proposed Cllr Beth Davies as Vice Chair. This was seconded by Cllr Andrew Howell and carried. Cllr Beth Davies accepted.

4 **Election of Planning Committee** It was unanimously resolved to re-elect the Planning Committee as follows:-
Capel Dewi Ward - Cllr Tom Cowcher, Llandysul Town Ward - Cllrs Wyn Evans and Abby Reid,
Tregroes Ward - Cllr Mrs Eileen Curry, Pontsian Ward – Cllr Carolyn Reed-Rees on a temporary basis until new member appointed for Pontsian Ward.

5 **Election of Finance Committee** It was resolved to re-elect the Finance committee:- Cllrs Douglas Davies, Wyn Evans and Andrew Howell.

6 **Internal Auditor** It was resolved that Mr R Foulkes continues as Internal Auditor.

7 **Internal Control/Internal Checker:-**It was resolved that Cllr Carolyn Reed-Rees continues as Internal Control/Internal Checker.

8 **Risk Assessment** Appropriate steps to manage Internal Control/Risk Assessment and review of Insurance have been taken. It was noted that the play equipment is to be added, categorized as a high risk, once and if we take on the responsibility.

9 **To Receive Statement of Accounts** Cllr Aled Jones pointed out that we need to ask the clerk to check the figure relating unpaid cheques as this shows as £5500 on the first page and £5550 on the second page. Clerk to amend. The accounts were accepted as correct, subject to confirmation that this was a typing error.

Carolyn Reed-Rees advised the members

Cyng Aled Jones bod angen i ni ofyn i'r clerc i fwrw golwg ar y ffigwr sy'n ymwneud â sieciau heb eu talu gan bod hwn yn dangos £5500 ar y dudalen gyntaf a £5550 ar yr ail dudalen. Bydd y clerc yn ei ddiwygio. Derbyniwyd bod y cyfrifon yn gywir, ar yr amod ei fod yn cael ei gadarnhau mai camgymeriad teipio oedd hwn.
Er bod y balans cyfredol yn £40,000, hysbyswyd yr aelodau gan Carolyn Reed-Rees bod yn rhaid i ni gofio ein bod wedi clustnodi £10,000 i Neuadd Pont-siân, £10,000 i Dre-groes, a £5,000 ar gyfer plac coffa o bosibl, gan adael balans o tua £15,000.

10 **Sedd Wag** Hysbyswyd y Cyngor gan Carolyn Reed-Rees bod y Clerc yn aros am Hysbysiadau gan Gyngor Sir Ceredigion, ond y bu'r oedi o ganlyniad i'r Etholiad Cyffredinol.

11 Cafwyd **Ymddiheuriadau** gan Gynghorwyr Eileen Curry, Roy Davies a Peter Evans

12 **Datgelu Buddiannau** Cyng Beth Davies – Sioeau Llandysul a Phren-gwyn a Charnifal Llandysul.

13 Derbyniwyd bod **Cofnodion** y cyfarfod misol a gynhaliwyd ar 13 Ebrill 2015 yn gywir, yn dilyn y diwygiadau canlynol
Roedd enwau Abby Reid a Carolyn Reed-Rees wedi cael eu cymysgu.
Newid y pennawd Bin Halen ym Mhren-gwyn i Bin Halen yng Nghapel Carmel.
Penderfynwyd na ddylid cynnwys teitlau megis Mr, Mrs neu Miss gydag enwau.
Yn y dyfodol, awgrymwyd y byddai modd rhannu'r eitem o'r enw 'Rhoddion' yn is-benawdau, sef 'Ceisiadau' a 'Cydnabod Derbyn Rhoddion'.
Diwygiad i Baragraff 5 ynghylch y Parc Chwarae/Lle Chwarae (yn unol â'r cofnodion diwygiedig)

Caiff Cofnodion mis Ebrill 2015 eu llofnodi yn ystod y cyfarfod nesaf, ar ôl i'r Clerc wneud y diwygiadau uchod.

14 **Materion yn Codi** Nid oedd unrhyw faterion yn codi, heblaw am y diwygiadau / awgrymiadau uchod.

15 Cafwyd **BDO – Ffurflen Flynyddol** am y flwyddyn a ddaeth i ben ar 31/03/15.

that although the current balance is £40K we must bear in mind that we have earmarked £10K to Pontsian Hall, £10K to Tregroes and possibly £5K for a memorial plaque, leaving a balance of approximately £15K.

10 **Vacant Seat** Carolyn Reed-Rees informed the Council that the Clerk was waiting for Notices from Ceredigion County Council but there had been a delay due to the General Election.

11 **Apologies** were received from Cllrs Eileen Curry, Roy Davies and Peter Evans

12 **Declarations of Interest** Cllr Beth Davies – Llandysul and Prengwyn Shows and Llandysul Carnival.

13 **Minutes** of the monthly meeting held on 13th April 2015 were accepted as correct following the following amendments
Names of Abby Reid and Carolyn Reed-Rees had been mixed up.
Change of the heading Salt Bin in Prengwyn to Salt Bin at Carmel Chapel.
It was decided that titles to names such as Mr, Mrs or Miss should not be included.
It was suggested that, in future the item entitled 'Donations' could be split into sub-headings of 'Application Requests' and 'Acknowledge Receipt of Donations'.
Amendment to Paragraph 5 with regards to the Play Park/Play Area. (as per revised Minutes)

The Minutes for April 2015 to be signed at the next meeting., following the above amendments to be carried out by the Clerk.

14 **Matters Arising** There were no matters arising other than the above amendments / suggestions.

15 **BDO – Annual Return** form for the year ended 31/03/15 was received. It was resolved that the Community Council approve
Section 1 – Accounting Statements being a breakdown of the figures approved under "9" above and the Certification prior to audit was signed by the Clerk. Also, Confirmation prior to audit was signed by the Chair and Clerk. **Section 2** – It was resolved to approve of The Annual Governance Statement. Notice to the public informing

Penderfynwyd y dylai'r Cyngor Cymuned gymeradwyo

Adran 1 – Datganiadau Cyfrifyddu sef dadansoddiad o'r ffigurau a gymeradwywyd dan "9" uchod a llofnodwyd y Dystysgrif cyn archwilio gan y Clerc. Yn ogystal, llofnodwyd y Cadarnhad cyn archwilio gan y Cadeirydd a'r Clerc. **Adran 2** – Penderfynwyd cymeradwyo'r Datganiad Llywodraethu Blynyddol. Mae hysbysiad i'r cyhoedd am y ffaith bod y cofnodion ar gael i'w harchwilio wedi cael ei arddangos. Mae'r Archwilydd Mewnol a'r Gwiriwr Mewnol wedi archwilio'r cyfrifon hefyd.

16 Rhoddion

O ganlyniad i'r ffaith bod ein hadnoddau yn lleihau a bod y Cyngor Cymuned wedi cael cais i ymgymryd â'r cyfrifoldeb dros eitemau a ddarparwyd gan Gyngor Sir Ceredigion hyd yma. Byddai angen craffu'r holl geisiadau yn y dyfodol mewn ffordd ofalus ac er mwyn gwneud penderfyniad, byddai'n rhaid i ni ystyried gallu posibl yr ymgeisydd i ariannu eu digwyddiad eu hunain, gan wneud cyfraniad mwy o faint i'w digwyddiad, yn ogystal â gofyn am roddion gan ffynonellau eraill.

(i) Sioe Llandysul (a145) Cynigiodd Cyng Wyn Evans y dylem roi £500 tuag at y digwyddiad, eiliwyd y cynnig hwn gan Gyng Andrew Howell ac fe'i dderbyniwyd.

(ii) Sioe Pren-gwyn (a145) Cynigiodd Cyng Andrew Howell y dylem roi £300 tuag at y digwyddiad, eiliwyd y cynnig hwn gan Gyng Wyn Evans ac fe'i dderbyniwyd.

(iii) Carnifal Llandysul (a145) Cynigiodd Cyng Andrew Howell y dylem roi £500 tuag at y digwyddiad, eiliwyd y cynnig hwn gan Gyng Wyn Evans ac fe'i derbyniwyd.

17 Gohebiaeth

Cafwyd y canlynol gan **Geredigion:-** talwyd y Praesept i mewn i'r banc erbyn hyn, a'r swm oedd £32,455.72.

ULlC – Cafwyd cadarnhad o'n Haelodaeth ar gyfer 2014-15.

Cafwyd hysbysiad o Gyfarfod Ardal Ceredigion a gynhaliwyd ar 29 Ebrill 2015, yn ogystal â chylchlythyr Y Llais

AON Cafwyd dyfynbris am yswiriant ar gyfer y Cyngor Cymuned. Nodwyd bod y Cyngor Cymuned eisoes wedi derbyn yswiriant gan Zurich. Dylid cadw cofnod o'r dyfynbris at ddibenion cyfeirio yn y dyfodol.

GIG Cymru:- Dosbarthwyd Hysbysiadau

that the records are available for inspection has been displayed. Internal Auditor and Internal Checker have also checked the accounts.

16 Donations

Due to diminishing resources and given the fact that the Community Council have been asked to take over responsibility for items, hitherto provided by Ceredigion County Council. All future applications would need to be carefully scrutinized and in order to arrive at a decision, we would have to take into account the applicant's potential ability to fund their own event, make a larger contribution themselves to the event as well as requesting donations from other sources.

(iv) Llandysul Show (s145) Cllr Wyn Evans proposed that we donate £500 towards the event, this was seconded by Cllr Andrew Howell and carried.

(v) Prengwyn Show (s145) It was proposed by Cllr Andrew Howell to donate £300 towards the event, this was seconded by Cllr Wyn Evans and carried.

(vi) Llandysul Carnival (s145) It was proposed by Cllr Andrew Howell to donate £500 towards holding the event, this was seconded by Cllr Wyn Evans and carried.

17 Correspondence

The following were received from **Ceredigion:-** Precept has now been paid into the bank in the sum of £32,455.72.

OVW – Confirmation of Membership for 2014-15 was received.

Notice of the Ceredigion Area Meeting held on 29th April 2015 was received as well as The Voice newsletter

AON A quotation had been received for insurance for the Community Council. It was noted that the Community Council has already accepted insurance from Zurich. The quotation should be kept on file for future reference.

NHS Wales:- Events Notices was distributed to members.

National Westminster Bank Notice regarding business tips was received.

Invoices

Llinos Jones – Invoice for April translation was received for the sum of £121.30 and cheque was passed for Payment.

Ron Foulkes - Confirmation was received that the accounts as at 31 March 2013 have

am Ddigwyddiadau i'r aelodau.

Banc National Westminster Cafwyd hysbysiad ynghylch cyngor busnes.

Anfonebau

Llinos Jones – Cafwyd anfoneb am y swm o £121.30 am y gwasanaeth cyfieithu ym mis Ebrill a derbyniwyd y dylid ysgrifennu siec i'w Thalu.

Ron Foulkes – Cafwyd cadarnhad bod y cyfrifon ar 31 Mawrth 2013 wedi cael eu harchwilio ac y canfuwyd eu bod yn gywir yn unol â'r wybodaeth a ddarparwyd, a derbyniwyd y dylid ysgrifennu siec i dalu'r ffi o £25. Fel y gwiriwr mewnol, roedd Cyng Mrs Carolyn Reed-Rees wedi bod yn archwilio'r cyfrifon trwy gydol y flwyddyn hefyd.

S V Davies - £72.00 am lanhau'r Llochesau Bysiau yng Nghapel Dewi.

18. **Canolfan Ddŵr Llandysul** – Nodwyd nad oedd y ffurflen gais a gafwyd yn gyflawn. Cynigiodd Cyng Beth Davies ddychwelyd y ffurflen er mwyn iddi gael ei llenwi yn gywir. Roedd y Cyngor yn siomedig iawn ynghylch yr amser a oedd wedi mynd heibio yn aros am brydles er mwyn trosglwyddo'r tir i'r ganolfan Ddŵr, a bod hyn yn atal y pwyllgor rhag ceisio cyllid ar ffurf grantiau allanol er mwyn adnewyddu'r pwll. Cytunwyd y bydd y clerc yn ysgrifennu llythyr at y Cyngor Sir er mwyn cefnogi'r Ganolfan Ddŵr ynghylch yr addewid a roddwyd i drosglwyddo'r tir o'r Cyngor Sir i'r Pwll.

19. **Mainc ym Mharc yr Ynn** Roedd Cyng Sir Peter Evans wedi anfon cais am fainc ym Mharc yr Ynn, ond roedd wedi newid y lleoliad wedi hynny i leoliad gerllaw Ridings ar Heol Llynyfran, gan bod y palmant yn fwy llydan yno, ac os byddai penderfyniad yn cael ei wneud i symud ymlaen gyda hyn yn unol â chymeradwyaeth yr Adran Briffyrdd. Penderfynwyd y dylai'r clerc gadarnhau prisiau meinciau, gan adrodd yn ôl yn ystod y cyfarfod nesaf.

20. **Parc Coffa/Lle Chwarae** Yn dilyn trafodaeth hir, penderfynwyd y dylai Cyng Abby Reid ymchwilio i'r cyllid posibl a allai fod ar gael ar gyfer plac coffa yn y parc. Yn ogystal, penderfynwyd y dylai'r Clerc ysgrifennu llythyr at Ymddiriedolwyr y Parc ynghylch lleoli'r plac arfaethedig. Darparwyd sampl o hysbysiad gan Gyng Terry Griffiths er mwyn hysbysebu'r ffaith

been examined and found to be correct on the information provided and cheque passed in payment for the fee of £25. Cllr Mrs Carolyn Reed-Rees as internal checker also checked the accounts throughout the year.

S V Davies - £72.00 for the cleaning of Bus Shelters in Capel Dewi.

18. **Llandysul Aqua Centre** – It was noted that the application form received was not complete. Cllr Beth Davies offered to return the form to be completed correctly. The Council very much regretted the time that had lapsed re the creation of a lease for the transfer of land to the Aqua centre, the lack of which prevented the committee to seek external grant funding to refurbish the pool. It was agreed that the clerk write a letter to the County Council in support of the Aqua Centre regarding the promised transfer of land from the County Council to the Pool.

19. **Bench at Parc yr Ynn** County Cllr Peter Evans had sent a request for a bench to be located in Parc yr Ynn ,but later changed the location to a location adjacent to the Ridings on Heol Llynyfran, as the pavement is wider at that point and if resolved to proceed, subject to Highways approval. It was decided that the clerk check the price of benches and report at the next meeting.

20. **Memorial Park/Playarea** Following a lengthy discussion, it was decided that Cllr Abby Reid look into possible funding for a memorial plaque in the park. It was also decided that the Clerk write a letter to the Park Trustees regarding locating the proposed plaque. Cllr Terry Griffiths supplied a sample notice to advertise that we intend to site a plaque, and requesting donations towards the cost. When finalised it could be placed on the website etc. The Chair and Cllr Terry Griffiths to confirm the wording for the next meeting.

21. **Maintenance / Planting** Cllr Carolyn Reed-Rees informed members that the Clerk had doubts whether we would now be able to have the water bowser. It was decided to ask the Clerk to request Cllr Peter Evans to follow up this matter and any response to be copied to all members. A price for watering of the troughs, once a week from May to September had been received from Alan Clifford for £420

23. **Vacant Seat** This item had been duplicated on the Agenda.

24. **Chair's Allowance** It was unanimously

ein bod yn bwriadu gosod plac, gan ofyn am roddion tuag at y gost. Ar ôl ei gwblhau, byddai modd ei gynnwys ar y wefan ac ati. Bydd y Cadeirydd a Chyng Terry Griffiths yn cadarnhau'r geiriad erbyn y cyfarfod nesaf.

21. **Cynnal a Chadw / Plannu** Hysbyswyd yr aelodau gan Gyng Carolyn Reed-Rees bod gan y Clerc amheuon ynghylch a fyddai modd i ni gael y tancer dŵr nawr. Penderfynwyd gofyn i'r Clerc ofyn i Gyng Peter Evans roi sylw i'r mater hwn ac i anfon copi o unrhyw ymateb i'r holl aelodau. Cafwyd pris gan Alan Clifford am y gwaith o roi dŵr i'r cafnau, unwaith yr wythnos o fis Mai i fis Medi, sef £420

23. **Sedd Wag** Roedd yr eitem hon wedi cael ei chynnwys ar yr Agenda ddwywaith.

24. **Lwfans y Cadeirydd** Gwnaethpwyd penderfyniad unfrydol y dylai'r lwfans aros fel ag y mae, sef £300.

25. **Cyflog y Clerc** – (Nid oedd y Clerc yn bresennol yn y cyfarfod). Gwnaethpwyd penderfyniad unfrydol y dylid rhoi codiad i Gyflog y Clerc, i £520.

26. **Deunydd ysgrifennu** Penderfynwyd y gallai'r Clerc brynu'r inc a'r deunydd ysgrifennu angenrheidiol heb wneud trefniadau ymlaen llaw.

27. **Cynllunio**

Cafwyd Hysbysiad o Gyfarfod y Pwyllgor Rheoli Datblygu a gynhelir ar 13/05/15

Cymeradwywyd y cynlluniau canlynol dan Awdurdod dirprwyedig, ni wnaethpwyd unrhyw wrthwynebiadau:-

Ffos Esgob, Pren-gwyn – A150212- Creu Mynediad
Tir gyferbyn â Golygfa, Maesymeillion – A150212 – Adeiladu annedd
Llain gerllaw Coedfryn, Capel Dewi – A150246 – Adeiladu annedd
Bwthyn Llynyfran – A150188 – Adeiladu Estyniad
Tir gyferbyn â Meinigwynion Bach, Gorsgoch – A141028 – Adeiladu adeilad amaethyddol at ddiben cyffredinol

resolved that the allowance should remain at £300.

25. **Clerk's Salary** – (The Clerk was absent from the meeting). It was unanimously resolved that the Clerk be awarded an increase in Salary to £520.

26. **Stationery** It was resolved that the Clerk could purchase necessary stationary and ink without prior arrangement.

27. **Planning**

Notice of the Development Control Committee Meeting held on 13/05/15 was received

The following plans were approved under delegated Authority, there were no objections:-

Ffos Esgob, Prengwn – A150212- Formation of Access
Land opposite Golygfa, Maesymeillion – A150212 – Erection of dwelling
Plot adj to Coedfryn, Capel Dewi – A150246 – Erection of dwelling
Llynyfran Cottage – A150188 – Erection of Extension
Land opposite Meinigwynion Bach, Gorsgoch – A141028 – Erection of general purpose agricultural building